

## Board Basketball England



### AFR Meeting Minutes 17<sup>th</sup> March 2023

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#### **Attendees:**

Russell Bell (RB), AFR Chair  
Graham Biggs (GB)  
Russell Levenston (RL)  
Matt Neville (MN), Observer  
Victoria Jones (VJ)  
Stewart Kellett (SK)  
Duncan Whalley (DW) (present for items 1-7)

#### **Apologies:**

None

#### **Conflicts of Interest:**

SK queried the process for AFR Directors declaring conflicts of interest, as there were several items on the agenda where conflicts occur. RB suggested the AFR consider these as the agenda items arise. The group agreed.

#### **Item 1- Minutes from the previous meeting (10<sup>th</sup> February)**

The AFR approved the minutes

#### **Item 2- Action Tracker**

The group flagged the importance of getting the Articles Association meeting in the diary. **Action- VJ to organise this with RB, MN asap.**

RL highlighted the process for background checks on new Directors. SK explained background checks were undertaken and VJ added that NEDs were required to complete a Fit and Proper Persons form upon appointment.

**Action- VJ to include the requirement for background checks are part of any future NED adverts which are released.**

### **Item 3- AFR Meeting Schedule**

The AFR agreed the proposed dates were suitable.

**Action- VJ to prioritise the policy schedule tab, including review dates.**

### **Item 4- Whistleblowing Policy**

RB and MN highlighted the policy should promote a culture of reporting and remove all barriers to do so.

### **Item –5 Risk Register**

The group reviewed the adjustments to the risk register, outlined in the paper.

### **Item –6 Regions Update**

The group queried the role of the development grant as part of the pilot and DW clarified the £30k BE investment would be used in conjunction with the development grant going forward.

The group discussed the current governance arrangements within regions.

**Action- DW to include governance assessment as part of next pilot.**

### **Item –7 Budget 2023/24**

The AFR approved the 2023/24 budget, subject to the membership manager post adjustment highlighted above.

### **Item –8 BE insurance**

VJ presented the current BE insurance cover for commercial combined, personal accident, motor (BE only) and cyber (BE only).

END OF MEETING