

Board Basketball England



Board Meeting Minutes

Date: 8 May 2019 **Location:** Newcastle Eagles
Scotswood Road
Newcastle Upon Tyne
NE4 7AF

Present:

Clare Wardle, Chair (CW)
Nicky Shaw (NS)
Graham Biggs (GB)
Alan Richardson (AR)
Cedi Frederick (CF)
Julie Page (JP)
Stewart Kellett (SK)
Victoria Jones (VJ)
Shaun Gagie (SG)

Item 1- Apologies for Absence

Russell Bell (RB)- SID
Jason Seiken (JS)
Benny Bonsu (BB)

Item 2- Minutes from Previous Meeting

- Minutes agreed from last board meeting and subcommittee meetings
- Minutes from the advisory groups noted

Item 3- Declarations of Interest

NS and CW declared an interest in the BBF

CF declared a potential commercial interest- to be confirmed

Item 4- Stakeholder Update (CW)

CW welcomed the new Directors onto the Board. NS gave an overview of the BBF arrangement for the new Directors and explained the operational running of the organisation was delegated to the BBF Board and the Home Nations. Financial constraints and the need to engage with volunteers was noted. NS explained there was a shortfall with the women's budget.

CW highlighted the need for athletes to lead future focus, the Board agreed.

The Board noted the importance of securing a commercial sponsor for the sport as soon as possible.

JP and GB highlighted the need to communicate to the membership about the levels of support being provided to the BBF. GB suggested the new Marketing and Communications Director could be engaged with this, the board agreed.

Action- SLT to consider increased transparency and communication with the membership about BBF support.

The Board discussed a potential GB levy and it was agreed to amend the fees and charges press release to incorporate a GB levy.

Action- to refine communications piece to incorporate levy

Action- SK to notify MW and HCAs about BE intentions and highlight athlete requirements and other GB benefits

Action- inform regional chairs and talent managers of plans

Item 5- Talent Review and Succession planning (NomCo/Shاون Gagie)

The NomCo explained their support for CW to commence her second term as Chair.

SG gave an overview of his report outlining plans to develop a people plan. The Board discussed the need to incorporate succession planning into the organisation.

NS highlighted cramped working conditions in the office. SK agreed to turn a meeting room into seating spaces.

GB gave support to the paper and suggested an expansion on inter-team working, the Board agreed.

SG outlined current staff pressures and workload. CW asked the Board to be mindful of work pressures on staff and to stick to priorities.

Item 6- CEO Update

SK gave an overview of recent operational activity, highlighting successes with project swish and outdoor court work.

SK and the Board discussed the women and girls' campaign and acknowledged the offer of Benny Bonsu and Julie Page to support the programme.

CF queried commercial activity.

Action- update on commercial activity for next board meeting

GB mentioned talent hubs and asked for a talent update;

Action- talent update for next board meeting

GB highlighted the importance of engaging with regional chairs and suggested some elected Board member presence for regional chair meetings. The board agreed.

Item 7- AGM Voting Proposal (VJ)

VJ gave an overview of the AGM voting proposal and explained the SLT recommendation to keep the AGM voting at current arrangements. The Board accepted the proposal and agreed that member benefits need to be refined to add value.

Item 8- AGM Progress Update (VJ)

The Board agreed to hold the AGM on Sunday 8th September 2019.

Item 9- Finance Update (VJ)

VJ gave an estimated EOY position and explained the process for finalising the accounts for 2018/19. VJ highlighted the impact on cash flow of supporting the BBF.

Item 10- AOB

CF queried master's basketball and what was expected from a Board member.

The Board undertook an engagement sessions with members of the North East region and representatives from the Newcastle Eagles.

END OF MEETING

Date of next meeting- 23rd July 2019. Basketball England offices Manchester

