

Board Meeting Minutes

Date:	5 December 2018	Location:	Dial-In
Present:	Clare Wardle, Chair (CW) Jason Seiken (JS) Graham Biggs (GB) Alan Richardson (AR) Shaun Gagie (SG) Victoria Jones (VJ)		

Item 1- Apologies for Absence

GB to dial in part-way through the meeting

Item 2- Skills and diversity gaps

The Chair welcomed the group and explained the purpose of the Nominations Committee. CW explained that the Board had 1 x Elected Director vacancy and 1 x Independent Director vacancy.

CW explained that the Board could co-opt a new Director into both vacancies for a period of 1 year. There exists the option to advertise and recruit an independent Director for a term of 3 years. However, the Elected Director vacancy could only be co-opted for 1 year given that elected Directors need to be voted for by the membership at the AGM.

The Committee discussed the skills gaps which are apparent in the current Board complement and identified the following:

- Commercial/ financial (important given current climate)

The Committee then discussed diversity gaps and identified the need for a female Board member in order to comply with the requirement from the UK Code for Sports Governance to have 30% of each gender represented on a Board.

CW mentioned that SE had allocated specific funds to increasing female representation on Boards. VJ explained that this funding was to provide support to prepare potential female Director candidates and this process would take several months/ years. The Board agreed to co-opt the positions for 1 year, by this point some of the SE candidates may be interested in joining for a longer-term.

The Board agreed that the positions should be advertised.

Action- VJ to refresh job description and circulate to NomCo

Item 4- AOB

None

END OF MEETING