

# Board Basketball England



## Board Meeting Minutes

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**Date:** 8<sup>th</sup> September 2023 @ 10:00am

**Location:** Virtually

**Present:**

Matt Neville, Chair (MN)  
Russell Bell, Vice Chair (RB)  
Sadie Mason (SM)  
Paul Mundy-Castle (PMC) – left at Item No.7  
Graham Biggs (GB) – left at Item No. 8  
Russell Levenston (RL)  
Matt Newby (MNY)

**Executives:**

Stewart Kellett (SK)  
Victoria Jones (VJ)  
Antony Platt (AP)  
Laura Middleton (LM) – during Item Nos. 8 & 13  
Brian Aldred (BA) – during Item No. 7

**Apologies:**

Egemen Onen (EO)

**Note Taker:** Karen Bailey (KB)

### Item No. 1 – Apologies for Absence

The apologies were noted.

### Item No. 2- Declaration of Conflicts of Interest

There were no conflicts of interest that had not been previously disclosed.

### Item No. 3 – Minutes & Action Tracker

The Board approved the minutes from the BE Board meeting held on 23<sup>rd</sup> June 2023.

## **Item No. 4 Sub Committee Updates**

### **Item 4a People Committee**

SM provided a summary of the People Committee report, including Board succession planning. MN took the opportunity to advise the Board that Benny Bonsu and Julie Page have both stepped down from their Board positions, because of other commitments. The Board wished to take this opportunity to thank them both for their expertise and commitment during their terms. SM commented that some time will be taken to evaluate the skills matrix and consider the options regarding replacing Benny and Julie.

### **Item No 4d EDI Committee**

This Agenda Item was deferred to the next meeting.

### **Item No. 4e AFR Committee**

Russell Bell gave an overview of the AFR papers, requesting approval of the Q1 accounts. The Board approved the Accounts.

### **Item No. 4 Commercial Committee**

MN raised the point that it had been some time since a formal update paper had been received by the Board from the Committee. RB agreed to work with EO to ensure a paper is produced for the next Board Meeting. The next Committee meeting is scheduled for 18<sup>th</sup>/19<sup>th</sup> September 2023.

### **Item No. 4 Safeguarding Committee**

This Agenda Item was covered under the safeguarding update.

## **Item No. 5 CEO Report**

SK provided an overview of the CEO Report submitted prior to the meeting.

## **Item No. 6 Project Review Clinical Governance**

SK advised that this is the conclusion of the review.

### **PMC left the meeting**

## **Item No. 7 Coaching Implementation Plan**

BA provided an overview of the Coaching Implementation Plan. The recommendations in the report were discussed in detail. Following a lengthy discussion, it was agreed that the order of recommendations should be adapted to show the priority, along with recognition of ABL and Academies and support the biggest area of participation.

**GB left the meeting**

## **Item No. 8 EDI Implementation Plan**

LM joined the meeting, summarising the above Plan.

There were no further comments from the Board. The Board noted progress to date.

**Disciplinary Code enhancements** – LM advised that following feedback from the Board, Disciplinary Officers Rachel Scase and Mark Ives have made changes to the Code.

The Board Approved the changes to the Code.

**Adults at Risk Policy** – LM advised that the Policy Lead was Lois Newton, best practice was based on Ann Craft Trust, a recognised partner of Sport England. The Policy was adjusted based on the 2023 guidance.

The Board Approved this Policy.

**DEI & Anti-Discrimination Policy** – LM stated that the Policy was written by Brabners, which then went to EDI for comment as our stakeholder group.

The Board Approved this Policy.

## **Item No. 9 Women & Girls Participation Plan**

This item was not deferred to the next meeting.

## **Item No. 10 Club Incentive Implementation Plan**

RB referred to a paper which had been prepared by Duncan Whalley, dated 5th July and approved by the project group. It confirmed that his discussions with Endurance Zone were at an advanced stage and that a draft contract is with Brabners, before being brought to the Board.

Action: RB to arrange Project Board

### **Item No. 11 Safeguarding Update & CPSU Assessment and Feedback**

On behalf of the Board, MN acknowledged the work that LM and her team put in to achieve the positive CPSU Assessment, and congratulated them on an excellent outcome. LM advised that the CPSU acknowledged the support of the Board.

### **Item No. 12 Any Other Business**

RL raised the issue of extending the length of Board Meetings to ensure that all agenda items receive the time for discussion. MN responded advising that this issue will be discussed at the Board Evaluation Session in October.

### **Item No. 13 Date of Next Meeting**

19<sup>th</sup> & 20<sup>th</sup> October 2023, Burleigh Court Hotel Loughborough

**END OF MEETING AT 12:59**